

# **OLVESTON PARISH HALL**

**Minutes for the Annual General Meeting  
held at 7.30pm in the Parish Hall  
on Wednesday 11th March 2015**

## **1. Chairman's opening remarks**

- The Chairman welcomed the attendees.

## **2. Apologies for absence**

- Apologies had been received from Angela Greenslade.

## **3. Minutes of the Annual General Meeting held in March 2014**

- The minutes of the last AGM were accepted as written.

## **4. Chairman's Annual report**

- The Chairman explained that the hall had had another successful year with a strong set of users continuing to make use of the facility and three major social events held. The Chairman thanked the committee for their support.

## **5. Treasurer's Annual report and presentation of the examined accounts for 2011**

- The Treasurer presented the accounts, a copy of which is attached.
- Hall rental had increased by £786 and despite no increase in the hall rent for six years an excess of income over expenditure of £3981 was reported.
- John Hughes suggested that the hall 'ring fence' a years worth of income as a sink fund. The treasurer reported that a reserve account was held with funds in excess of this.

## **6. Election of Management Committee. (Maximum 11 members)**

- Roger Savage stepped down from the committee and Helen Moorefield agreed to join. All existing members : Pat Savage, Mark Bunyan, Linda Chappell, Richard Lloyd, Lin Biesheuvel, Angela Greenslade, Adrian Baxter and Rod Offer indicated that they would be willing to stand again.
  - The committee was proposed on mass by Linda Savage and seconded by John Hughes.
- 7. Appointment of Chairman, Treasurer and Secretary from the newly elected Management Committee.**
- The current Treasurer (Linda Chappell) and Secretary (Mark Bunyan) indicated that they would be willing to continue in their roles and the Chairman (Pat Savage) agreed to continue as acting Chairman until a new Chairman was found. There were no new nominations. The officers were nominated on mass by Richard Lloyd and John Hughes.
- 8. Appointment of independent examiner of accounts**
- Trevor Watkins was proposed by Helen Moorefield and seconded by Lin Biesheuvel.
  - Meeting closed at 19:55.

# OLVESTON PARISH HALL MANAGEMENT COMMITTEE

AGM – 11<sup>th</sup> March 2015

## List of those present

<b>Name</b>	<b>Representing</b>
Pat Savage	Chairman & Managing Trustee
Linda Chappell	Treasurer & Managing Trustee
Mark Bunyan	Minutes Secretary & Managing Trustee
Roger Savage	Committee Member
Richard Lloyd	Committee Member and Managing Trustee
Rod Offer	Committee Member and Managing Trustee
Adrian Baxter	Committee Member
Lin Bieshuvel	Committee Member
June Lyons	Parish Council
John Hughes	Parish Council
Helen Moorefield	Pre-School
Geoff Chappell	
Alyson Rogan	
June Robbins	